

CODE OF CONDUCT OF THE FINNISH GEOSPATIAL RESEARCH INSTITUTE

WELL-BEING

A good work community consists of people who feel well.

I take care of my own well-being. I care about others.

I manage my time and workload.

We have a zero-tolerance for inappropriate speech, behaviour and treatment of others. We intervene immediately, if this happens.

LEADERSHIP

When I lead a project, a research group etc. ...

As a leader I am determined, consistent, equal and fair.

I have time to lead, be attentive and prioritise.

I know my responsibilities in different roles.

I lead by example.

WORKPLACE PRACTICES AND COMMUNALITY

Our workplace is an inclusive, equal and respectful community.

We treat each other as human beings: we greet each other and take others into consideration.

We have created instructions for good meeting practices, and we follow them.

We appreciate cultural diversity.

I take part in communal activities, for example gatherings and information sessions.

I take care of the tools I use and of our work environment.

COMMUNICATION

When I communicate...

I give constructive and positive feedback, even when I'm busy or stressed.

Our communication is courteous and professional within and outside FGI.

My communication is clear and to the point.

SAFETY AND SECURITY

Mental and physical safety, and property-related security, and information security.

I know my responsibilities, instructions and practices.

Everyone attends to safety and security and reports deviations.

**WE ARE A COMMUNITY,
WHERE WE ALL DO OUR SHARE!**



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